

**STRATFORD PUBLIC LIBRARY BOARD
MINUTES OF A MEETING
HELD ON TUESDAY, MAY 19, 2009**

MEMBERS OF THE BOARD PRESENT:

Ted Boniface	Susan Fox	Peter Brooks
Paul Rempel	Geoff Williams	Anita Gaffney
Patty Mann	Keith Culliton	

REGRETS:

Frances Brennan

MEMBERS OF THE STAFF PRESENT:

Sam Coghlan, Library Director
Wendy Hicks, Deputy Director
David Harvie, Associate Director
Natasha Hesch, Technology Training Librarian
Cathy Perreault, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order in the library auditorium by Chair Ted Boniface at 7:02.

2. CHAIRPERSON'S REMARKS:

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

Keith Culliton, Culliton voucher

4. APPROVAL OF THE AGENDA:

2009-26 Moved by G. Williams, seconded by P. Mann that the agenda be approved.

CARRIED

5. BOARD EDUCATION:

Natasha gave an overview of the many databases that Stratford Public Library subscribes to. She gave a demonstration of the CPI.Q Journals and Magazine database, the small engine repair database and Imagine Canada: Canadian Directory to Foundations and Corporations.

6. APPROVAL OF THE MINUTES OF APRIL 21, 2009:

2009-27 Moved by K. Culliton, seconded by P. Rempel that the minutes of April 21, 2009 be approved. **CARRIED**

7. BUSINESS ARISING FROM THE MINUTES:

A small committee comprised of Ted Boniface and Patty Mann will compose a draft response to the BMA Core Service Review.

2009-28 Moved by P. Mann, seconded by G. Williams to strike an ad hoc committee to draft a response to the BMA Core Service Review for consideration at the June library board meeting. **CARRIED**

8. BUSINESS OF THE BOARD:

8.1 Planning Implementation Committee:

2009-29 Moved by G. Williams, seconded by A. Gaffney that the \$7,843 in the capital budget for the "Operation & Facility Programming Study" be used for a customer satisfaction survey. **CARRIED**

8.2 Report from the Foundation: Board members are encouraged to attend the Annual General Meeting on Wednesday, May 20.

- 8.3 Report from the Friends: The Friends expressed appreciation to the board for its support at the recent annual general meeting. The booksale has been set for October 24, 2009 to be held at the Rotary Complex. Two members of the friends will be attending an idea swap with other library friends groups in Orangeville. The Friends will once again be selling book bags.
- 8.4 Report from PCIN: Nothing to report.
- 8.5 SOLS: Nothing to report.

9. **CEO MONITORING REPORTS:**

2009-30 Moved by P. Rempel, seconded by P. Brooks to accept the CEO's Monitoring Reports.
CARRIED

10. **CORRESPONDENCE:**

A letter from Dorothy Washbern on behalf of the Friends was received regarding a board presence at their meetings. Anita Gaffney will become the new liaison with this group.

11. **OTHER BUSINESS:**

Please forward any ideas for topics to cover in Board Education to Sam or Cathy.

12. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Next Board meeting will be Tuesday, June 16 at 7:00 p.m., Library Auditorium

13. **ADJOURNMENT:**

2009-31 Moved by K. Culliton, seconded by S. Fox that the meeting adjourns at 8:03 p.m.

Ted Boniface, Chair

Sam Coghlan, Secretary