

**STRATFORD PUBLIC LIBRARY BOARD
MINUTES OF A MEETING
TUESDAY, SEPTEMBER 21, 2010**

MEMBERS OF THE BOARD PRESENT:

Ted Boniface Anita Gaffney Patty Mann
Paul Rempel Keith Culliton Peter Brooks
Susan Fox Geoff Williams

REGRETS:

Jeff Orr

MEMBERS OF THE STAFF PRESENT:

Sam Coghlan, Library Director
Wendy Hicks, Deputy Director
David Harvie, Associate Director
Cathy Perreault, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order in the library auditorium by Chair, Ted Boniface at 7:02p.m.

2. CHAIRPERSON'S REMARKS:

Ted offered his congratulations to the staff for a successful visit with Minister Chan. He also brought to the boards attention the upcoming Culture Day activities in which the Library is participating.

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

None

4. APPROVAL OF THE AGENDA:

**2010-39 Moved by K. Culliton , seconded by P. Rempel that the agenda be approved.
CARRIED**

5. DELEGATIONS:

No delegations for this meeting.

6. APPROVAL OF THE MINUTES OF JUNE 15, 2010:

**2010-40 Moved by A. Gaffney, seconded by S. Fox that the minutes of June 15, 2010 be
approved. CARRIED**

7. BUSINESS ARISING FROM THE MINUTES:

No business arising.

8. BOARD EDUCATION:

No Board education this month.

9. BUSINESS OF THE BOARD:

9.1 Planning Implementation Committee: Discussion regarding information packages to all candidates running in this year's municipal election.

9.2 Report from the Foundation: Met briefly to change the financial signing authorities over to current board members. Financial planning event will be held on September 22.

9.3 Report from the Friends: The plans are well underway for the book sale on October 23. Volunteers are still needed.

9.4 Report from PCIN: The next meeting will be on December 1.

9.5 SOLS: Nothing to report.

10. CEO MONITORING REPORTS:

Sam answered questions about his reports and spoke briefly about the 2011 draft budget.

2010-41 Moved by **K. Culliton**, seconded by **P. Rempel** to approve the CEO monitoring reports.

CARRIED

11. CORRESPONDENCE:

Correspondence received, no action required

12. OTHER BUSINESS:

No other business.

13. CONFIRMATION OF DATE AND TIME OF NEXT MEETING:

Next Board meeting will be Tuesday, October 19, 2010 at 7:00 p.m., Library Auditorium

14. ADJOURNMENT:

2010-42 Moved by G. Williams, seconded by K. Culliton that the meeting adjourn at 8:05p.m.

CARRIED

Ted Boniface, Chair

Sam Coghlan, Secretary