

**STRATFORD PUBLIC LIBRARY BOARD
MINUTES OF A MEETING
TUESDAY, NOVEMBER 16, 2010**

MEMBERS OF THE BOARD PRESENT:

Ted Boniface	Anita Gaffney	Patty Mann
Paul Rempel	Keith Culliton	Peter Brooks
Susan Fox	Geoff Williams	Jeff Orr

REGRETS:

MEMBERS OF THE STAFF PRESENT:

Sam Coghlan, Library Director
Wendy Hicks, Deputy Director
David Harvie, Associate Director
Cathy Perreault, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order in the library auditorium by Chair, Ted Boniface at 7:00p.m.

2. CHAIRPERSON'S REMARKS:

This will be the last meeting of this board. New members will be appointed at the City Council meeting on December 6th. Thank you to Anita Gaffney, Susan Fox and Paul Rempel for their contributions.

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

None

4. APPROVAL OF THE AGENDA:

**2010-43 Moved by K. Culliton , seconded by P. Rempel that the agenda be approved.
CARRIED**

5. DELEGATIONS:

No delegations for this meeting.

6. APPROVAL OF THE MINUTES OF SEPTEMBER 21, 2010:

**2010-44 Moved by J. Orr, seconded by S. Fox that the minutes of September 21, 2010 be
approved. CARRIED**

7. BUSINESS ARISING FROM THE MINUTES:

No business arising.

8. BOARD EDUCATION:

No Board education this month.

9. BUSINESS OF THE BOARD:

9.1 Planning Implementation Committee: Discussion at the November 8 meeting focused on moving forward with a strategic plan for the Library. This will help council and the citizens realize the potential of a modern library for the city; services that could be offered when a new building is possible. Sam is preparing an application for funding under the Cultural Strategic Infrastructure Fund with the Stratford Institute, the Canadian Institute for the Future, Perth Community Futures Development Corporation and the Ontario Library Association as partners.

9.2 Report from the Foundation: The 2010-2011 fundraising proposal was discussed.

2010-45 Moved by S. Fox, seconded by P. Mann to accept the 2010 -2011 proposed fundraising plan as presented. **CARRIED**

9.3 Report from the Friends: The booksale raised over \$6,000 which has been the most profitable year. The date for next year has not been confirmed as of yet. The executive is discussing changing their monthly meeting time to 4:00 on the 2nd Wednesday of each month.

9.4 Report from PCIN: The next meeting will be on December 1st at the new Perth East Public Library in Milverton.

9.5 SOLS: Nothing to report.

10. CEO MONITORING REPORTS:

Sam answered questions about his reports explained that the motion raised in his October report regarding a payment of \$2,500 to support Knowledge Ontario is no longer necessary. He pointed out that he has agreed to join the Board of Directors of Knowledge Ontario and that this constitutes an in-kind contribution from SPL.

The board discussed the reports regarding the Core Services Review.

2010-46 That the CEO report to the CAO that the Stratford Public Library Board has reviewed the report of the Core Services Review and is satisfied that the higher costs of operating SPL result from the fact that SPL is providing more service than its comparator libraries despite being housed in an inefficient facility.

Moved by P. Mann, seconded by P. Brooks **CARRIED**

2010-47 Moved by A. Gaffney, seconded by J. Orr to approve the CEO monitoring reports. **CARRIED**

11. CORRESPONDENCE:

Correspondence received, no action required

12. OTHER BUSINESS:

No other business.

13. CONFIRMATION OF DATE AND TIME OF NEXT MEETING:

Next Board meeting will be Tuesday, December 14, 2010 at 7:00 p.m., Library Auditorium

14. ADJOURNMENT:

2010-48 Moved by P. Rempel, seconded by A. Gaffney, S. Fox that the meeting adjourn at 8:35p.m.

CARRIED

Ted Boniface, Chair

Sam Coghlan, Secretary