

**STRATFORD PUBLIC LIBRARY BOARD
MINUTES OF A MEETING
TUESDAY, JUNE 15, 2010**

MEMBERS OF THE BOARD PRESENT:

Ted Boniface Anita Gaffney
Paul Rempel Keith Culliton
Susan Fox Jeff Orr

REGRETS:

Patty Mann Peter Brooks Geoff Williams

MEMBERS OF THE STAFF PRESENT:

Sam Coghlan, Library Director
Wendy Hicks, Deputy Director
David Harvie, Associate Director
Cathy Perreault, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order in the library auditorium by Chair, Ted Boniface at 7:05p.m.

2. CHAIRPERSON'S REMARKS:

This will be the last meeting until September unless something arises that requires the Boards attention.

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

Ted Boniface- mileage voucher

4. APPROVAL OF THE AGENDA:

**2010-33 Moved by K. Culliton , seconded by A. Gaffney that the agenda be approved.
CARRIED**

5. DELEGATIONS:

No delegations for this meeting.

6. APPROVAL OF THE MINUTES OF MAY 18, 2010:

**2010-34 Moved by S. Fox, seconded by J. Off that the minutes of May 18, 2010 be approved.
CARRIED**

7. BUSINESS ARISING FROM THE MINUTES:

No business arising.

8. BOARD EDUCATION:

No Board education this month.

9. BUSINESS OF THE BOARD:

- 9.1 Planning Implementation Committee: There are no updates on the University as it relates to SPL.
- 9.2 Report from the Foundation: The Annual General Meeting took place on May 26. The June 24th seminar on how to make a will was very well attended.
- 9.3 Report from the Friends: The Friends approve a \$750 donation to SPL to assist with the summer reading program. This will allow SPL to offer free family events and prizes for the reading club. The executive have also expressed an interest in speaking to Sam and Ted regarding the upcoming municipal election and board recruitment.

- 9.4 Report from PCIN: Ellen Balmain was a guest at the last meeting speaking about the United Way and Canada 211. Strategic planning for PCIN was discussed and it was decided that PCIN would remain a network of libraries and not expand to include other not for profit organizations.
- 9.5 SOLS: Nothing to report.
- 9.6 Policies: The Workplace Prevention Policy, the proposed Workplace Harassment Prevention Policy and the proposed Health and Safety Policy were discussed. Procedures will be developed over the coming months.

2010-35 Moved by A. Gaffney, seconded by P. Rempel to approve the proposed Workplace Prevention Policy, the proposed Workplace Harassment Prevention Policy and the proposed Health and Safety Policy and, further, to undertake to review each policy by the end of June 2011. CARRIED

10. CEO MONITORING REPORTS:

Sam answered questions about his reports.

2010-36 To authorize the unbudgeted expenditure for a 2-year subscription to Counting Opinions.

Moved by J. Orr, seconded by K. Culliton CARRIED

2010-37 Moved by P. Rempel, seconded by A. Gaffney to accept the CEO monitoring reports CARRIED

11. CORRESPONDENCE:

No correspondence.

12. OTHER BUSINESS:

No other business.

13. CONFIRMATION OF DATE AND TIME OF NEXT MEETING:

Next Board meeting will be Tuesday, September 21, 2010 at 7:00 p.m., Library Auditorium

14. ADJOURNMENT:

2010-38 Moved by J. Orr, seconded by K. Culliton that the meeting adjourn at 8:50 p.m. CARRIED

Ted Boniface, Chair

Sam Coghlan, Secretary