

**STRATFORD PUBLIC LIBRARY BOARD
MINUTES OF A MEETING
TUESDAY, OCTOBER 18, 2011**

MEMBERS OF THE BOARD PRESENT:

Tom McCaul Geoff Williams Ted Boniface Peter Brooks
Keith Culliton Jeff Orr Charlene Gordon

REGRETS:

Ken Clarke Patty Mann

MEMBERS OF THE STAFF PRESENT:

Sam Coghlan, Library Director
Wendy Hicks, Deputy Director
David Harvie, Associate Director
Cathy Perreault, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order in the library auditorium by Chair Geoff Williams at 6:31p.m.

2. CHAIRPERSON'S REMARKS:

No remarks.

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

None declared.

4. APPROVAL OF THE AGENDA:

Removal of agenda items 9.1, 9.4 and 9.5 as meetings have not occurred since last board meeting.

2011-37 Moved by T. McCaul, seconded by P. Brooks that the agenda be approved as amended. CARRIED

5. DELEGATIONS:

No delegations for this meeting.

6. APPROVAL OF THE MINUTES OF SEPTEMBER 20, 2011:

2011-38 Moved by C. Gordon, seconded by J. Orr that the minutes of September 20, 2011 be approved. CARRIED

7. BUSINESS ARISING FROM THE MINUTES:

No business arising.

8. BOARD EDUCATION:

No board education this meeting.

9. BUSINESS OF THE BOARD:

9.2 Report from the Foundation: Although there was no quorum at the last meeting, discussions continued regarding the Community Foundation and grant donations for PLOW.

9.3 Report from the Friends: A reminder that the book sale will be at Factory 163, 163 King Street Saturday, October 22.

9.6 Strategic Plan Steering Committee: The visioning session will take place at the City Hall auditorium on Wednesday, October 19th. Focus groups will begin in November.

10. **CEO MONITORING REPORTS:**

2011-39 Moved by J. Orr, seconded by T. Boniface to receive the CEO monitoring reports.
CARRIED

11. **CORRESPONDENCE:**

No correspondence received.

12. **OTHER BUSINESS:**

No other business arising.

13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Next Board meeting will be Tuesday, November 15 at 6:30 p.m., Library Auditorium

14. **ADJOURNMENT:**

2011-40 Moved by K. Culliton, seconded by P. Brooks that the meeting adjourn at 7:05 p.m.
CARRIED

Geoff Williams, Chair

Sam Coghlan, Secretary