

**STRATFORD PUBLIC LIBRARY BOARD  
MINUTES OF A MEETING  
TUESDAY, May 17, 2011**

**MEMBERS OF THE BOARD PRESENT:**

Patty Mann      Geoff Williams      Peter Brooks      Charlene Gordon  
Keith Culliton      Ken Clarke      Jeff Orr      Ted Boniface

**REGRETS:**

Tom McCaul

**MEMBERS OF THE STAFF PRESENT:**

Sam Coghlan, Library Director  
Wendy Hicks, Deputy Director  
David Harvie, Associate Director  
Cathy Perreault, Recording Secretary

**1.      CALL TO ORDER:**

The meeting was called to order in the library auditorium by Chair Geoff Williams at 7:03p.m.

**2.      CHAIRPERSON'S REMARKS:**

All board members are encouraged to attend the public announcement of the Cultural Strategic Investment Fund grant on Friday, May 20th.

**3.      DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

None

**4.      APPROVAL OF THE AGENDA:**

2011-23              Moved by K. Culliton, seconded by P. Mann that the agenda be approved  
**CARRIED**

**5.      DELEGATIONS:**

No delegations for this meeting.

**6.      APPROVAL OF THE MINUTES OF APRIL 19, 2011:**

2011-24              Moved by C. Gordon, seconded by K. Clarke that the minutes of April 19, 2011 be  
approved.      **CARRIED**

**7.      BUSINESS ARISING FROM THE MINUTES:**

No business arising.

**8.      BOARD EDUCATION:**

No board education this month.

**9.      BUSINESS OF THE BOARD:**

9.1      Planning Implementation Committee: The committee will meet next following the tours of Brantford Public Library and two branches of Hamilton Public Library.

9.2      Report from the Foundation: The Foundation AGM will take place on May 25, 2011.

9.3      Report from the Friends: The focus is now on the upcoming booksale. It will be on October 22nd at Factory 163 which is located at 163 King Street.

9.4      Report from PCIN: Nothing to report. Next meeting is scheduled for June 1.

9.5 SOLS: Nothing to report.

10. **CEO MONITORING REPORTS:**

2011-25 Moved by T. Boniface, seconded by C. Gordon to approve the CEO monitoring reports.  
**CARRIED**

11. **CORRESPONDENCE:**

12. **OTHER BUSINESS:**

13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Next Board meeting will be Tuesday, June 21 2011 at 7:00 p.m., Library Auditorium

14. **ADJOURNMENT:**

2011-26 Moved by K. Clarke, seconded by P. Brooks that the meeting adjourn at 7:15 p.m.  
**CARRIED**

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Geoff Williams, Chair

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Sam Coghlan, Secretary