

**STRATFORD PUBLIC LIBRARY BOARD
MINUTES OF A MEETING
TUESDAY, APRIL 19, 2011**

MEMBERS OF THE BOARD PRESENT:

Patty Mann Geoff Williams Charlene Gordon
Keith Culliton Ken Clarke Jeff Orr

REGRETS:

Peter Brooks Tom McCaul Ted Boniface

MEMBERS OF THE STAFF PRESENT:

Sam Coghlan, Library Director
Wendy Hicks, Deputy Director
David Harvie, Associate Director
Cathy Perreault, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order in the library auditorium by Chair Geoff Williams at 7:03p.m.

2. CHAIRPERSON'S REMARKS:

Geoff opened the meeting by commenting on the success of the recent AGM of the Friends of SPL.

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

None

4. APPROVAL OF THE AGENDA:

**2011-19 Moved by C. Gordon, seconded by K. Culliton that the agenda be approved
CARRIED**

5. DELEGATIONS:

No delegations for this meeting.

6. APPROVAL OF THE MINUTES OF MARCH 15, 2011:

**2011-20 Moved by J. Orr, seconded by C. Gordon that the minutes of March 15, 2011 be
approved. CARRIED**

7. BUSINESS ARISING FROM THE MINUTES:

Chalmers reporting: Sam updated the board on the financial situation regarding the Chalmers fund and outlined the steps he is taking to increase the revenue and possible partnerships.

8. BOARD EDUCATION:

Wendy outlined the various reporting tools available with the Counting Opinions survey. The Board is asked to select areas that they feel would be most valuable in seeing the results for the upcoming planning process. Staff will prepare a report recommending what reports the Board should periodically receive based on responses to the survey.

9. BUSINESS OF THE BOARD:

9.1 Planning Implementation Committee: The committee is planning a tour of three libraries on May 18th. Any interested board members are also invited. Brantford Public Library will be visited and two branches of Hamilton Public Library.

9.2 Report from the Foundation: The Foundation met with other local foundations for an information sharing session on April 14. The Foundation AGM will take place on May 25, 2011.

- 9.3 Report from the Friends: The AGM took place on April 13. The executive is as follows: Irene Miller, president; Dorothy Washburn, past president; Dwight Sharp, treasurer; Holly Barkman, secretary. Ann Devereux and Barb Dyson are executive officers.
- 9.4 Report from PCIN: Nothing to report.
- 9.5 SOLS: Nothing to report.

10. CEO MONITORING REPORTS:

Sam reported the funding from the Ministry of Tourism and Culture as reported in the Correspondence is being distributed by the Ontario Library Service and that SPL would receive the equivalent of a 8% increase in the Public Library Operating Grant, or \$4,064. It is not known yet whether there will be conditions attached to the funding.

Sam reported that, despite the fact that Knowledge Ontario was not successful in gaining government funding, SPL will not be required to spend more for Knowledge Ontario services in 2011 than what has been budgeted, unless we decide to begin using another Knowledge Ontario service such as AskOn our Our Ontario.

**2011-21 Moved by K. Culliton, seconded by P.Mann to approve the CEO monitoring reports.
CARRIED**

11. CORRESPONDENCE:

Letter from Michael Chan, Minister of Tourism and Culture informing of one-time funding of \$2.85 million "to strengthen Ontario's public libraries".

12. OTHER BUSINESS:

13. CONFIRMATION OF DATE AND TIME OF NEXT MEETING:

Next Board meeting will be Tuesday, May17, 2011 at 7:00 p.m., Library Auditorium

14. ADJOURNMENT:

**2011-22 Moved by J. Orr, seconded by K. Clarke that the meeting adjourn at 8:20 p.m.
CARRIED**

Geoff Williams, Chair

Sam Coghlan, Secretary